

## **HEAD, HEART AND HANDS OF INDIAN RIVER CLUB**

### **REQUEST FOR PROPOSALS (2018-19)**

#### **Introduction**

Thanks to the generous contributions from the residents and members of the Indian River Club, Head, Heart and Hands of Indian River Club (HHH-IRC) is issuing this Request for Proposals (RFP).

Grant Maximum Award: \$20,000.

Eligibility: Organizations classified as Section 501 (c) (3) organizations serving the Treasure Coast community that meet the requirements of this RFP. The organization must have current 501 (c) (3) status, must be registered with the Indian River Community Foundation at the time of submission, and must have an Audit or a Review prepared by an Independent Auditor for its most recent fiscal year. Please note that the Indian River Community Foundation now requires registration at a Silver Level or higher with GuideStar as a condition of its registration.

**Proposals from organizations that do not meet these requirements will not be considered.**

#### **Funding Goals**

The goal of the HHH-IRC funding is to support projects, programs, and services in the following core subject areas:

- \* Education
- \* Youth activities
- \* Homeless issues
- \* Environmental challenges
- \* Cultural programs
- \* Scientific research
- \* Health

Grants will not be made for projects intended to further political or religious objectives.

## **General Types of Support**

Grant requests will be considered for:

- \* New program development
- \* Support for existing programs
- \* Program expansion
- \* Capital grants for specific capital projects not part of a capital campaign

Grant requests will NOT be considered for:

- \* Programs that are managed by or applications submitted from organizations without 501 (c) (3) status.
- \* Programs that are outside the core areas.
- \* Capital campaigns, endowment campaigns, or grants to individuals.
- \* Programs that have already been completed.

## **Proposal Evaluation**

Proposals will be evaluated on a competitive basis. The evaluation will include these factors:

The Applicant demonstrates that the proposal is an efficient way to meet an unmet need of a targeted population, resulting in clear community betterment.

“Efficiency” includes cost-benefit analyses, use of volunteers, collaboration with other agencies where appropriate, and the potential for sustainability. Identification of “unmet needs” and “targeted populations” should be supported by data with reference to sources relied upon.

The Applicant demonstrates that it has the organizational ability to implement the project as proposed.

“Organizational ability” includes documented expertise, strong agency leadership, and a record of success with projects in the same or a related area.

Although not a pre-requisite to funding, special consideration will be given to new programs targeting South Indian River County (generally, zip codes 32962 and 32968), and successful programs from other areas expanding to South County.

The Applicant provides the ability for third parties to track and assess the project according to budget detail, timelines, milestones, and measureable and meaningful outcomes.

### **Impact Reports**

Grantees will be required to submit an interim report and a final report describing how the grant funds were expended and the measurable outcomes resulting from the funding.

### **Certification**

Applicants' Executive Officers must agree in writing to conditions concerning updating information between submission of the Application and award decisions, use of the funds only as specified in the proposal and consistent with the charitable status, and timely compliance with all reporting requirements.

### **Proposal Submission**

Due: December 3, 2018, a final comprehensive application for project funding.

Applications must be submitted electronically using the HHH-IRC Grant Application form located on the Indian River Community Foundation website. The electronic version must be submitted via the IRCF website.

[ircommunityfoundation.org](http://ircommunityfoundation.org)

**Applications received after the deadline will not be considered.**

Applicants may be asked to make oral presentations of their proposals, or allow site visits, as part of the evaluation process.

Successful applicants will be notified in mid-March 2019.

### **Questions?**

Questions about the application process or the eligibility of the grant program may be addressed to HHH-IRC at [efsperry@gmail.com](mailto:efsperry@gmail.com).

HHH-IRC will conduct a brief information session on Wednesday, November 7, at 3 pm at the IRC Clubhouse, 800 Carolina Circle, SW, Vero Beach, Florida, 32962.